

No.	Issue	Action	Resolved	Lead	Update
1	Continued reductions in Central Government funding will place pressures upon the delivery of services	The MTFS will be updated quarterly and planned efficiencies through the Council's Road Map will be monitored	✓	Shared Director of Finance and Leadership Team	<p>Position - September 2013</p> <p>Quarterly updates have been planned</p> <p>Position January 2014</p> <p><i>Central Government funding changes have been allowed for and included in the updated Medium Terms Financial Strategy. The position is continuously monitored and reported to Leadership Team and Council</i></p>
2	The outsourcing of ICT and waste, street cleansing, recycling, parks and open spaces can result in an unacceptable fall in levels of service	Detailed key performance indicators have been included within contract documentation and need to be rigorously monitored	x	Head of Corporate Strategy and Client Services	<p>Position - September 2013</p> <p>Monthly monitoring in place</p> <p>Outsourced Scrutiny Panel to receive performance reports</p> <p>Position January 2014</p> <p><i>The Shared Internal Audit Service (SIAS) are reviewing the contract management arrangements and will be reporting in the New Year.</i></p>

3	Welfare Benefit changes and the preparation for Universal Credit needs to ensure no unacceptable impact on the service delivered to benefit recipients	Monitoring of existing client base needs to identify where distortions occur. Testing of current ICT systems need to ensure a seamless transfer of caseloads to central government	x	Head of Shared Services Revenues and Benefits	<p>Position - September 2013</p> <p>Quarterly monitoring and reporting to the Shared Services Joint Committee will occur</p> <p>Monthly updates to be provided to Leadership Team</p> <p>Position January 2014</p> <p><i>A Housing Benefit Information Bulletin issued in November 2013 stated the Minister "will make clear to the House the plan and programme for the full roll-out, all the way through to complete delivery, in detail in the next couple of weeks". Clarification and details are awaited.</i></p>
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4	Deletion of senior management posts may result in a breakdown in governance processes	Transfer of responsibilities to named officers should ensure future accountability	✓	Managing Director and Leadership Team	<p>Position - September 2013</p> <p>Quarterly monitoring through Leadership, Portfolio Holders and internal audit reports to Audit Committee</p> <p>Extensive work undertaken to review delegations / responsibilities where appropriate to ensure effective management of highlighted areas is identified and actioned.</p> <p>Position January 2014</p> <p><i>The constitution has been amended to reflect the new council structure. Policies have also been amended as necessary.</i></p>
5	Ensuring investment partnerships at the Health Campus and Charter Place achieve planned objectives	Detailed development agreements are in place and will be monitored through Partnership Boards	✓	Managing Director and Elected Mayor	<p>Position - September 2013</p> <p>Quarterly monitoring through the Major Projects Board should occur</p> <p>Position January 2014</p> <p><i>Charter Place planning application for redevelopment submitted by Intu to be determined January</i></p>

					<p>Meeting with Intu regularly to progress land assembly.</p> <p>Watford Health Campus Partnership LLP Boards meet regularly.</p>
6	The effect of demographic changes need to be identified at an early stage	The composition of the Council's client base is kept under continuous review. Pressures upon services such as housing and welfare entitlement will be known	✓	Leadership Team	<p>Position - September 2013</p> <p>Quarterly monitoring will consider any implication upon existing service provision</p> <p>Position January 2014</p> <p><i>The council is developing a corporate approach to managing information on its community and clients and bringing together the significant work done to assess / analyse data in this field.</i></p> <p><i>Partnerships and Performance Section Head will be leading on an intelligence gathering approach to be developed in 2014.</i></p>

7	The Council's Pension Fund needs to be adequately funded in order to meet current and future liabilities	In December 2013 the triennial review of the Pension Fund will be reported by the Actuary. The Council will need to respond to the main features of that report	✓	Shared Director of Finance	<p>Position - September 2013</p> <p>The Medium Term Financial Strategy will need to factor in making additional annual provision if necessary. The use of ad hoc payments into the Fund should also be considered</p> <p>Position January 2014</p> <p><i>The Actuary has reported the position following the triennial review. The details will be included in the Financial Planning (Revenue and Capital Estimates 2014 – 16) to Budget Panel, Cabinet and Council in January 2014</i></p>
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